

ST. LUKE'S EPISCOPAL CHURCH
MEETING OF THE VESTRY
February 20, 2008

MINUTES

The meeting was called to order by Sherri at 7:20 p.m.

Present: Rev. Clare Oatney, Sherri Landmann, Marilyn Grimes, Tim Brennan (until 8:30 p.m.), Vicki Rautio, Ann Merry, Dave Cotrill, Chuck McKean, and Cindy Hodges.

Absent: Shelly McKean

1. Open prayer was led by Clare.
2. Minutes:
 - a. Moved by Sherri and seconded by Cindy to accept the minutes of the vestry meeting of January 16, 2008 as presented; carried unanimously.
3. Vestry Matters:
 - a. New Vestry members were welcomed. Each vestry member indicated where in his/her term they presently are, and whether they had served on prior vestries.
 - b. Nominations for vestry officers were held by ballot casting. Sherri Landmann and Chuck McKean were re-elected as Sr. and Jr. Wardens, respectively. Chuck Tuffley was re-elected Treasurer, and Ann Merry was elected secretary/clerk.
 - c. Vestry Retreat: Sunday, March 30 was selected as the date for the annual vestry retreat and March vestry meeting. Tim Brennan offered to host the meeting/retreat at his house; however, it was agreed by all members that the meeting will be held at St. Luke's, starting at 1:30 p.m.
 - d. The Vestry Orientation and Vestry Dinner will be held on March 29 at the Cathedral Church of St. Paul. Those wishing to attend should contact Beth Rowley and be prepared to pay the \$10 attendance fee. Dave Cotrill reported that the Emrich Deanery potluck dinner would be held on February 23 at St. Michael's in Grosse Pointe Woods, and encouraged all those interested to attend.
4. The Annual Meeting was discussed and it was reported that all attendees thought the meeting was great, especially since Marilyn did not go over each line on the financial report!
5. Financial Report:
 - a. The January Treasurer's Report was presented for review. Marilyn had a question regarding the payment to Tim Brennan for the musicians who played during the January 27 service and

whether it came out of the directed offering for the Godspell production, or from the music budget. Ann reported that it came out of the music budget.

b. Budget line item management

- I. Marilyn suggested that we keep better track of the music budget and make sure that Sandy is aware that the payment was made to Tim. Ann reported that Sandy is aware that the payment was a reimbursement to Tim due to his using personal funds to pay the musicians.
- II. Ann asked whether a decision has been made to retain Dana as our permanent organist. Clare indicated that the music needs of the church will be a continued discussion going forward.
- III. Sherri questioned who authorized the subscription to the Forward Movement and whether it should come out of the budget for Christian education. Dave Carlson authorized the subscription.
- IV. Chuck McKean explained that the document he created and forwarded to vestry members is a Chart of Accounts containing proposed line items. Chuck asked for input regarding the sufficiency of the line items. Marilyn suggested that the Finance Committee review the Chart of Accounts; Clare suggested that the Finance Committee should determine the budget line items, rather than the vestry. Chuck indicated that he would contact Marc as soon as possible to review it and the line items.
- V. Marilyn moved that the treasurer's report be accepted. Vicki seconded the motion, which carried unanimously.

c. Investment in Interfaith Fund: Sherri suggested the formation of an ad hoc investment subcommittee to look into investment options.

d. Donations for The Record: Sherri asked whether we wanted to make a donation to the Record to keep receiving it, although some members pay for their subscriptions from personal funds. Clare asked whether we would be willing to have a deficit in the Christian Education Fund in the amount of \$100 to give to The Record. Marilyn moved to send \$100 to The Record and ask the congregation to offset the amount; whatever we collect will be used to restore the fund. Vicki seconded the motion but suggested that this be done once the Godspell concert was over. The motion was unanimously carried.

6. Committee Reports: Outreach and Growth Committee discussion was put off until the Vestry Retreat. Dave Cottrill expressed concern that visitors to the church were being greeted overzealously, i.e. being asked immediately to join the choir, etc. He suggested that new visitors be allowed to assimilate on their own. Sherri proposed a training session for developing skills in greeting/engaging visitors to the church. Clare suggested discussing this specific topic further at the Vestry Retreat.

7. Memorial Committee Report: Steve LaRowe is head of the committee. Cindy suggested that a meeting of the committee should be called.
8. Godspell: Sherri wanted to know how many people had bought tickets so that she could calculate how much food to prepare. Dave Cottrill has put up flyers and submitted the information to the Tribune and Woodward _____.
9. Holy Week Schedule: Services will be at 7:00 p.m. on Maundy Thursday and Good Friday. There will not be an Easter Vigil. Sunday service will be as usual at 10:30. Clare proposed a "backup plan" in the event that she is unable to make it to church on a Sunday, basically "morning prayer in a can." She indicated that she would put together a bulletin containing a service.
10. Communications: The directory is still in the works. Dave Cottrill did not know when the next newsletter would be published. Clare indicated that she wanted it published before Holy Week, with the schedule inserted.
11. Buildings and Grounds: Chuck reported that bearings in the furnace needed replacement, and that he had ordered the parts.
12. Rector's Report: Clare said that the Letter of Agreement is ready to be signed at the Diocese, and pointed out that the "job description" contained in the Letter needs to be discerned in the next nine months. She stated that her hours at St. Luke's are Monday, Tuesday and Thursday from 9:30 to 4:30. She also often stays at Merrifield for a couple of hours on Sunday after coffee hour. She is posting a sign on her door for members to reserve a time to meet with her in an effort to become more familiar.
13. Chuck circulated the 2007 Parochial Report for certification by the clerk, treasurer and rector. He asked that Chuck Tuffley provide approval the next day so that it could be filed. Sherri moved to approve the Parochial Report as prepared; seconded by Chuck McKean and carried unanimously.
14. New Business: Clare asked for volunteers to work the Renewal of Ministry service, to be held on April 10 at 7 p.m. She said that people are needed to work at the reception with greeting, parking, etc. She suggested that a request for volunteers be placed in the bulletin. Cindy and Sherri will be on the committee for planning the service.
15. Coming Events: Sherri reported that two upcoming events were scheduled, Becoming The Household of God on April 4-5 at St. John's in Royal Oak. We will be paying the fees for a group to attend out of discretionary funds. The Celebrating Voices Together for Common Mission will be on February 23.
16. The next vestry meeting will be held at the Vestry Retreat on March 30 at St. Luke's.

The meeting was closed with the Lord's Prayer at 9:33 p.m.

Respectfully submitted,

Ann Merry, Clerk